

RESOLUTION

Whereas, it is the policy of the State of Wisconsin that all persons are entitled to the greatest possible information regarding the affairs of government and the official acts of those officers and employees who represent them; and

Whereas, subject to Ch.19.36 Wis. Stats., and applicable case law, the public may obtain information and access library records and make requests for library records, or copies of library records;

NOW THEREFORE BE IT RESOLVED BY THE T. B. SCOTT FREE LIBRARY BOARD OF TRUSTEES this 21st day of May, 2003, that:

- 1. The Library Director is hereby named the Legal Custodian of library records and the Assistant Director is named the Deputy Custodian of those records;**
- 2. A statement of "Access to Public Records" is hereby approved and will be prominently displayed in the library;**
- 3. The Legal Custodian or the Deputy Custodian will respond to all requests to view or copy library records;**
- 4. Requests for library records will be responded to "as soon as practicable and without delay;"**
- 5. In determining whether or not the request for library records is approved, the Legal Custodian or the Deputy Custodian may contact the State Attorney General's Office.**
- 6. These provisions do not in any way alter the rights of patrons as addressed in the library's Confidentiality of Library Patron Records policy.**

**Approved by the T. B. Scott Free Library Board of Trustees
May 21, 2003**